**GOTHENBURG HOUSING AUTHORITY**

**NO SMOKING POLICY**

The following policy is established and put into action per Federal Regulations for **Smoke Free Housing**. The Board of Commissioners of the Gothenburg Housing Authority have established the following non-smoking policy to be in compliance with regulation and to alleviate (1) the irritation and known health effects of secondhand smoke; (2) maintenance of cleaning and redecorating costs from smoke due to smoke damage, and (3) the increased risk of fire from smoking.

This policy will become effective: **January 1, 2018**

 And, includes all current residents and any new residents. No current tenant or who is a smoker will be grandfathered in.

 Applicants cannot be denied housing due to smoking, but will not be allowed to smoke in any unit or grounds per this policy.

**Non Smoking Areas Include**:

* All units
* All Grounds within the borders of Gothenburg Housing Authority
* Community Room
* Laundry Room

**Prohibited use of any of the following will be enforced:**

* Cigarettes
* Cigars
* Pipes
* Water Pipe Tobacco (hookahs)
* Or any product including electronic devices emitting a smoke.

**Enforcement Procedures for this Policy may include:**

* Verbal Warning
* Written Warning (**Two/**Three written)
* Final Notice
* Eviction Proceedings
* Referral to Cessation Services or Counseling

A copy of the **HUD FACT SHEET** will be provided to all tenants in addition to a copy of this policy.

***Certification:***

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby certify that I have received a copy of this ***“Smoke Free Policy”*** and understand that no one in my household, or any guest/family are allowed to smoke inside my unit or any where on the grounds of the Gothenburg Housing Authority.

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(Tenant Signature) (Date)

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(Housing Authority Representative) (Date)