Crestview Senior Housing Board Meeting

February 13, 2024

Meeting was called to order at 1:08 pm by Patty Barkmeier, President.

**Present:** Patty Barkmeier, Jack Kniss, Eldon Rodine, Deb Weidman, Jackie Kuxhasen & Charline Ogier

**Absent:** Jim Hudson

**Managing Agent:** Gerri Hild

**Minutes:** Minutes from January meeting were reviewed and approved. Motion by Commissioner Charlene and seconded by Commissioner Eldon to approve minutes. Motion carried.

**Financial Reports:** January Accounts Payables, Monthly Report for Establishing Net Income; January Balance Sheet and Statement of Operating Receipts and Expenditures reports.

November and December from Loucks & Schwartz Financials.

Motion by Commissioner Eldon to approve and seconded by Commissioner Jack. Motion Carried

**Occupancy Report:** We have 4 vacancies at this time and no applications in process.

**Communications:**

 None

**Tenant Report:**

Bingo 2/7, Valentine’s Coffee 2/15 & Tenant Carry in Dinner 2/21. Hild states she has quite a few for bingo the other day.

Hild states currently we have apartment 11, 15, 24, 25 & 21 are Vacant. We do have some applications in process, but unsure at this time if they qualify or not.

**Old Business:**

**Audit Findings 2016 & 2020 Findings:**

Gerri states the 2016 was cleared and we did receive the payment of $819 that was owed back. Gerri is now working with Michelle about the 2020 correction, we were only charging $375 and rent was supposed to be at $395. According to what Gerri has figured, she shows we should be getting repaid back $3,258 for the entire year.

**Budget 2024:**

Gerri reached out to our accountant for assistance on the budget but he stated he didn’t want to due to hearing its always rejected and he doesn’t have time for that. I have redone the budget and submitted it for review but am unclear if she is going to approve it or not. Last year, the budget was redone over three times and Gerri still is unsure when exactly it is due since our year end is September but have to have it in by December. Gerri and Michelle have been speaking regarding the Past Due Invoices and we need to figure out a solution how to keep the monthly bills paid.

**2024 Rent Increase request:**

Gerri has not gotten any confirmation if our rent will increase or not.

**New Business:**

**None**

**Open Forum:**

Meetings: Gerri wanted to know if everyone wanted to switch the meetings from monthly to every other. This program doesn’t see to have much activity and if we do have something arise Gerri can send out an email and if we need to have a meeting we can. Next meeting will now be on April 10, 2024

Motion by Commissioner Deb and seconded by Commissioner Jack to adjourn the meeting at 1:34 pm. Meeting adjourned.