Crestview Senior Housing Board Meeting

December 8, 2021

Meeting was called to order at 1:00 pm by Charlene Ogier, President. Present:, Jackie Kuxhausen, Eldon Rodine, Jack Kniss, and Gerri Hild – Managing Agent.

**Minutes:** Minutes from November’s meeting were reviewed. Motion by Jack and seconded by Eldon to approve minutes. Motion carried.

**Financial Reports:** November Accounts Payables, Monthly Report for Establishing Net Income; November Balance Sheet and Statement of Operating Receipts and Expenditures reports. October reports from Loucks & Schwartz Financials. Motion by Jackie to approve and seconded by Jack. Motion Carried

**Occupancy Report:** We have 3 vacancies at this time. One application in process but, since we have reached out to applicant to let them know they are approved they have excuses to why they can’t move.

**Communications:** Tenant Dinner will be held on 12/15, office will provide ham for the dinner.

Craft will be held on 12/13 and LaDonna will be coming up to make Ginger Bread houses with the tenants.

**Tenant Report:** We have lost a tenant due to recent death, so we will go up to four vacancies next month.

**Executive Session:** None

**Old Business:** Security Cameras – All have been installed. Gerri received another bill from the Oliver’s which was even higher than the last one. Gerri has emailed Mr. Oliver about the bill and he is just arguing with her about the amount. He said he gave us a discount on hours it actually should have been for hours to install the cameras. Gerri will issue check in the amount of $2,739.73 and put paid in full and see if he cashes it. If we have to submit another bid to HUD for difference its going to take more time to get approval.

**Board Member Vacancy** – Gerri made contact with Karl Randacker at 1st State Bank to see if there is anyone that would like to fill our vacancy, he didn’t know of anyone that would like to join us. Gerri has reached out to Gothenburg Reality also but was told they all currently serve on others and their plates are full at this time. Gerri will contact Joyce Hudson and Holly Ballmer to see if they know of anyone.

**Budget**- Gerri is still waiting to hear from Michelle Riggs about the budget weather it has been approved or not. Gerri reached out to Michelle on 11/30 to check on status, and got an email back stating she had not had the opportunity to go through everything yet.

**New Business:** West Door-Gerri states the reason for the $75 dollar bill from Straight line Construction was to repair door wind caught and broke header on. Eric installed a metal plate to keep from it happening again.

**Open Forum:** None

Motion by Eldon and seconded by Jack to adjourn the meeting at 1:17 pm. Meeting adjourned.