Crestview Senior Housing Board Meeting

April 14, 2021

Meeting was called to order at 1:05 pm by Charlene Ogier, President.

Present: Jack Kniss, Jackie Kuxhausen, Ervin Haynes and Gerri Hild-Managing Agent.

Absent: Jim Hudson, Eldon Rodine & Maureen Lariviere

**Minutes:** Minutes from March 10th, 2021 were reviewed.

Motion by Kniss and seconded by Haynes to approved minutes. Motion carried.

**Financial Reports:** March Accounts Payables, Monthly Report for Establishing Net Income; March Balance Sheet, Statement of Operating Receipts and Expenditures reports and January, February and March (have not been received yet) from Loucks & Schwartz Financials.

Motion by Kuxhausen to approve and seconded by Kniss.

Motion Carried.

**Occupancy Report:** We have 3 vacancies at this time and no applications pending at this time. Gothenburg Housing is still advertising in newspaper, Sun Theater and website.

**Communications:** Residents still continue to have BINGO on Wednesday April 7th & 28th at 2 pm. Office staff is coming up to call out numbers, so all tenants can participate in the fun. Tenant Dinner will be held again this month and Hild states last carry in was a huge success. Our tenants are getting out a lot more now that the weather is starting to warm up.

**Tenant Report:**

Dog issue was brought up and Hild states after sending a letter to the resident and family it appears the situation has gotten better. Dog has been seen on leash while in and out of the the building.

Office will continue to monitor to make sure it continues per lease agreement.

**Executive Session:**  None

**Old Business:**

December 16 Voucher/Claim, Hild is currently unable to get any results of this and has not had time to work on it anymore.

**Security Cameras:**

Hild received a bid from Oliver Consulting in the total amount of $2,498.98. Was a significate difference from last bid from Nebraska Fire and Safety of $9,000.00. Hild is going to check and see if we can use the Residual Account to purchase and install the system. Tabled for next month for further review.

**New Business:**

**Lawn Fertilizer/Treatment Bids:**

Lawn Fertilizer/Treatment Bids. Hild ran an ad in Gothenburg Times for Lawn Treatment bids. Hild mailed out packets to K-Lawns and Mills and spoke to both recipients however, Mills was the only one that turned in the bid. Mills has always done a great job with the yards and has always given our tenants and Housing Authority Office notice when they will make applications or if something come up they can’t make it.

Kuxhausen made motion to accept Mills Lawn bid for Crestview $756.00 Second by Haynes.

Board Unanimously approved.

**Website:**

Hild informed the Crestview Board members that our gothenburg-housing website is live and is ready to be utilized. Tenants/families will be able to view all our properties, resident information such as News Letters & Calendars. Also, available on our site will be applications for prospective tenants, board information and GHA contact information. Hild & staff will continue to up date website with new and current policy’s and procedures as needed.

**Open Forum:**

Hild states GHA has hired another Full-time Maintenance man (Doug Connelley) he joined our team on Monday April 12th.

Hild also, wanted to know what status was with lawn care such as mowing for Crestview since it’s her first year with GHA. Crestview property will continue to mowed by Gothenburg Housing Authority maintenance employees per agreement set up years ago and will continue unless something changes due to shortage of staff at GHA.

Next meeting will be held on May 12th at 1 pm

Motion by Ervin and seconded by Kniss to adjourn the meeting at 1:17 pm. Meeting adjourned.