Crestview Senior Housing Board Meeting

August 10, 2022

Meeting was called to order at 1:12 pm by Gerri Hild, Managing Agent. Present:, Jackie Kuxhausen, Jim Hudson, Patty Barkmeier and Jack Kniss.

**Minutes:** Minutes from June meeting were reviewed and approved. Motion by Jim and seconded by Jackie to approve minutes. Motion carried.

**Financial Reports:** July Accounts Payables, Monthly Report for Establishing Net Income; July Balance Sheet and Statement of Operating Receipts and Expenditures reports.

May & June from Loucks & Schwartz Financials.

Motion by Jackie to approve and seconded by Jim. Motion Carried

**Occupancy Report:** We have 6 vacancies at this time with possibly one application in process. Gerri states we got a call from Michelle Riggs while she was on vacation. She spoke to Nancy about our occupancy why we are not full. Nancy explained to Michelle part of the problem is the income limits. Michelle is going to check to see what she can do about the income guidelines. Gerri has not heard back from Michelle at this time.

**Communications:** Tenant Dinner will be 8/17 and Bingo 8/31

**Tenant Report:** Nothing to discuss, it has been very quiet at Crestview

**Old Business:**

**Board Member Vacancy** – Crestview has one more opening on the board. Gerri did reach out to Mark Bartels to see if he is interested in joining the board, he was about to go on vacation and would think about it. Hild will reach out to March Slack if Mark Bartels decides he doesn’t want to do it.

**Audit Findings 2016 & 2020**-Gerri has no update on this and just finished her audit at Hillcrest so has not really been able to work on it.

**Signature Cards for Flatwater Bank-**Crestview is needing new signatures on file at Flatwater Bank, but at this time we are currently waiting until we have a full board.

**New Business:**

**Open Forum:**

**PTAC Units-**Hild states she got approval to purchase two PTAC units for extras in case we start breaking down.

Motion by Jim and seconded by Jack to adjourn the meeting at 1:35 pm. Meeting adjourned.